

# **Extraordinary General Assembly Meeting**

(First Meeting)
Via modern technology means.

03 September 2025 at 7:00 PM



# General Assembly Meeting Agenda

# Agenda Items



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1	Voting on the amendment of Article No. (3) of the Company's bylaws, related to objectives of the company. (attached)
2	Voting on the amendment of Article No. (19) of the Company's bylaws, related to expiration of the term of Board of Directors or resignation of its members. (attached)
3	Voting on the amendment of Article No. (20) of the Company's bylaws, related to powers of the Board of Directors. (attached)
4	Voting on the amendment of Article No. (22) of the Company's bylaws, related to powers of Board Chairman, Vice-Chairman, Chief Executive Officer and Board Secretary. (attached)
5	Voting on the amendment of Article No. (29) of the Company's bylaws, related to the manner of convening General Assemblies. (attached)
6	Voting on the amendment of Article No. (33) of the Company's bylaws, related to voting rights. (attached)
7	Voting on the amendment of Article No. (36) of the Company's bylaws, related to chairing the General Assemblies and preparing the minutes. (attached)
8	Voting on the amendment of Article No. (40) of the Company's bylaws, related to committee reports. (attached)
9	Voting on the amendment of Article No. (50) of the Company's bylaws, related to company expiration. (attached)
10	Voting on the amendment of Article No. (51) of the Company's bylaws, related to the Companies Law. (attached)
11	Voting on the amendment of Article No. (52) of the Company's bylaws, related to publication of incorporation document. (attached)



# **Items Attachments**



# Items from No. 1 to 11

Amendment of the Company's bylaws



The tex	t of the article before the amendment	The text of the article after	the amendment
Article (3) – Objectives of the Company		Objectives of the Company	,
	The objectives of the Company are:		
a.	Establishing, managing, operating and	Chapter	Category
	maintaining fixed and mobile	Information and	Wired Telecommunications
	communication networks, systems, and	Communications	Activities
	infrastructures as needed, which will	Information and	Wireless Telecommunications
	help achieve digital transformation;	Communications	Activities
b.	Providing subscribers with the various	Information and	Satellite Telecommunications
	communication and information	Communications	Activities
	technology services along with,	Information and	Other Telecommunications
	maintaining and managing them.	Communications	Activities
c.	Preparing the plans and studies	Information and	Data Processing, Web Hosting, and
	necessary for developing,	Communications	Related Activities
	implementing, and providing	Information and	Computer Programming Activities
	communication and information	Communications	Computer Frogramming Activities
	technology services from all technical,	Information and	Computer Consultancy Expertise
	financial and administrative aspects;	Communications	and Computer Facilities
	and preparing and implementing	Communications	Management Activities
	communication and information	Information and	Publishing Directories and Mailing
	technology training plans, and	Communications	Lists
	providing consultancy services related directly or indirectly to its work or	Information and	Software Publishing
	activities.	Communications	_
d.	Expanding and developing	Information and	Film, Video, and Television Program
u.	telecommunication, information	Communications	Production Activities
	technology networks, systems, and	Information and	Distribution of Motion Picture,
	infrastructures by using the latest	Communications	Video Films and Television
	devices and equipment in the field of		Programs
	communication technologies	Information and	Radio Broadcasting
	especially in the area of providing and	Communications	_
	managing services, applications, and	Information and	Television Programming and
	software.	Communications	Broadcasting Activities
e.	Providing comprehensive	Information and	Book Publishing
	communication and information	Communications	_
	technology solutions, including,	Information and	Post-production Activities for
	(communication and information	Communications	Motion Pictures, Video Tapes, and
	technology, managed services, cloud		Television Programs
	services, content management, data	Information and	Audio and Music Publishing
	center services, big data, digital	Communications	Activities
	services, e-commerce, devices and	Wholesale & Retail	
	equipment, software, applications, etc.)	Trade, Repair of Motor	Wholesale Sale for a Fee or on a
f.	Providing customers with information,	Vehicles and	Contract Basis
	technologies and information based	Motorcycles	
	systems, including the preparation and		



distribution of telephone directories, business directories, pamphlets, information and data, and providing the communication means required to transfer internet services in a manner that shall not contradict the Cabinet Resolution No. (163) dated 23/10/1418H; and providing general computer services and other activities related to telecommunications and services provided by the Company whether for media, business advertising or purposes or any other purposes deemed fit by the Company.

- Wholesale and retail trade, importing, exporting, purchasing, owning, renting, manufacturing, marketing, selling, developing, designing, installing, and maintaining equipment, components and parts of the various telecommunication networks, including fixed, mobile and private networks as well as computer software, other intellectual properties; and providing other services and carrying out contracting works related to the various telecommunication networks.
- Real estate investment and the consequent actions such as selling, purchasing, renting, managing, developing and maintaining such real estates.
- Entering into and executing loan agreements, owning fixed and movable assets to achieve the Company's purposes.
- Providing administrative and financial support and other services for subsidiaries.
- k. Providing development and training services, asset management and development, and other related services.
- Providing solutions that support decision-making, business intelligence and data investment.

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Wholesale & Retail	Wholesale of Electronic Devices,
Trade, Repair of Motor	Telecommunications Devices, and
Vehicles and	its Spare Parts
Motorcycles	·
Wholesale & Retail	
Trade, Repair of Motor	Other Retail Sales Outside Stores,
Vehicles and	Kiosk, and Markets
Motorcycles	
Wholesale & Retail	
Trade, Repair of Motor	Retail Sale of Other New Goods in
Vehicles and	Specialized Stores
Motorcycles	
Wholesale & Retail	Retail Sale of Household
Trade, Repair of Motor	Appliances, Furniture, Lighting
Vehicles and	Equipment, and Other Household
Motorcycles	Items in Specialized Stores
Wholesale & Retail	
Trade, Repair of Motor	Wholesale Sale of Other White
Vehicles and	Goods
Motorcycles	
Wholesale & Retail	Whates Is 0 Is a Committee
Trade, Repair of Motor	Wholesale Sale of Computers,
Vehicles and	Computer Peripherals, and
Motorcycles	Software
Wholesale & Retail	
Trade, Repair of Motor	Wholesale Sale of Machinery and
Vehicles and	Other Equipment
Motorcycles	
Wholesale & Retail	Retail Sale of Computers,
Trade, Repair of Motor	Computer Peripherals, Software,
Vehicles and	and Telecommunications
Motorcycles	Equipment in Specialized Stores
Wholesale & Retail	
Trade, Repair of Motor	Retail Sale of Audio and Visual
Vehicles and	Equipment in Specialized Stores
Motorcycles	
Wholesale & Retail	
Trade, Repair of Motor	Retail Sale of Games and Toys in
Vehicles and	Specialized Stores
Motorcycles	
Wholesale & Retail	
Trade, Repair of Motor	Retail Sale of Sports Equipment in
Vehicles and	Specialized Stores
Motorcycles	
•	Installation of Industrial
Manufacturing Industry	Machineries and Equipment
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m. Providing supply chain services and miscellaneous services.

The Company shall carry out its aforementioned activities in accordance with applicable laws and upon obtaining the necessary and required licenses and permits from competent authorities and bodies.

1	
Manufacturing Industry	Repair of Fabricated Metal Products
Manufacturing Industry	Repair of Electronic and Optical Equipment
Manufacturing Industry	Machineries Repair
	Manufacturing of Sporting Tools
Manufacturing Industry	
Manufacturing Industry	Manufacturing of Games and Toys
Manufacturing Industry	Repair of Other Equipment
Other Services Activities	Computer and Peripheral
	Equipment Repair Services
Other Services Activities	Telecommunications Equipment Repair Services
Administrative and	Integrated Engility Cuppert
Support Services	Integrated Facility Support Services
Activities	Get vices
Administrative and	Leasing of Intellectual Property
Support Services	Products and Similar Rights,
Activities	Excluding Copyrighted Works
Administrative and	Orași a la Ci
Support Services	Conference and Trade Show
Activities	Organizing Activities
Administrative and	
Support Services	Leasing of Machinery and
Activities	Equipment and Real Goods
Administrative and	
Support Services	Integrated Office Administrative
Activities	Services
Administrative and	
Support Services	Other Reservation Services and
Activities	Related Activities
Construction	Construction of Utility Projects
Construction	Electrical Installations
Professional, Scientific,	Advantation
and Technical Activities	Advertising
D . (	Experimental Research and
Professional, Scientific,	Development in Natural Sciences
and Technical Activities	and Engineering
	Other Professional, Scientific, and
Professional, Scientific,	Technical Activities Not Classified
and Technical Activities	Elsewhere
Professional, Scientific,	Management Consultancy
and Technical Activities	Activities
	Holding Company Activities (Units
Financial and Insurance	that Acquire a Dominant Stake in
Activities	the Capital of a Group of Affiliates
	Companies, whereby the Main
	p. 22, 22, 200



	Activity is the Ownership of that
	Group)
Financial and Insurance	Other Auxiliary Financial Services
Activities	Activities
Education	Other Types of Education Not
Education	Classified Elsewhere
Real Estate Activities	Real Estate Activities for Owned or
Real Estate Activities	Leased Properties
Transportation and	Storage
Storage	Storage
Transportation and	Other Transportation Support
Storage	Activities
Transportation and	Private Companies for Mailing
Storage	Activities
Arts, Entertainment, and	Other Sporting Activities
Recreation	Other oporting Activities
Arts, Entertainment, and	Amusement Parks and Theme Parks
Recreation	Amusementi arks and memeralks
Arts, Entertainment, and	Other Amusement and Recreation
Recreation	Activities Not Classified Elsewhere

## Article (19) – Expiration of the Term of Board of Directors or Resignation of its Members

A. Article (69) of Companies Law applied on the cases of Expiration of the Term of Board of Directors or Resignation of its Members and according to the company's relevant policies.

B. If the position of a Board Director becomes vacant, the Board may appoint another member in the vacant position temporarily at the Board's discretion. Such new member must be qualified and experienced and in accordance to article (69) of the Companies Law.

### Article (20) – Powers of the Board of Directors

In accordance to the powers conferred on the General Assembly, the Board of Directors shall be vested with full powers to manage the business of the Company, supervise its affairs, and to set its general policies to achieve its objectives as per provisions of the Companies Law. For such purposes, the Board of Directors shall be empowered, for example and not limited to, the following powers:

a. Approving the Board of Directors' Charter, as well as the financial, managerial, technical, and investment Charters of the Company alongside the accounting policies and internal control systems and update

#### **Board Membership Expiration or Termination**

A. Article (69) of Companies Law applied on the cases of Expiration of the Term of Board of Directors or Resignation of its Members and according to the company's relevant policies.

B. If the position of a Board Director becomes vacant, the Board may appoint another member in the vacant position temporarily at the Board's discretion. Such new member must be qualified and experienced and in accordance to article (69) of the Companies Law.

#### **Authorities of the Board of Directors**

In accordance to the authorities vested on the General Assembly, the Board of Directors shall have the full authorities to manage the business of the Company, , and it shall have the power to:

Commercial	Basic	Issue	
Registers		Renewal	
		Revocation	
	Subsidiary	Issue	
		Renewal	
		Revocation	
Purchasing the			
establishment			



- same regularly; approve and operate Company action plans; approve annual budget; and approve social corporate responsibility allocation and donations. In addition, the Board may authorize officers in the Company to sign on its behalf as per the controls set by the Board.
- b. Forming committees which help the Board carry out its duties including the Nomination and Remuneration Committee together with other committees which the Board establishes. In addition, the Board shall control over the performance of its committees regularly and coordinate among them for the expedient resolution of matters referred thereto.
- c. Opening, managing, operating, and closing bank accounts; withdraw and deposit; opening credits; appointing authorized signatories and determining and revoking their powers; signing all papers, documents, and commercial papers, including cheques, bills, bonds to order, and endorsing the same; making transfers; issuing bank guarantees, applying and obtaining credit facilities, dealing in treasury products, ebanking, and all other bank transactions; and investing an operating Company funds in local and international markets, whether inside or outside the Kingdom, and giving authorizations for such investments.
- **d.** Approving and sianina financing agreements, financial derivatives, and other commercial, financial, financing funds and institutions, and other banking agreements, of whatever durations in addition to loan agreements of terms exceeding three years, governmental institutions and funds, commercial banks, finance houses, credit companies, and any other credit bodies, and granting authorizations in loan agreements regardless of their durations.
- e. Providing proper financial facilities for companies in which the Company holds, whether directly or indirectly, shareholdings or shares regardless of their durations, and the Board may provide guarantees and mortgages to creditors of such companies, and giving priority for settling such companies' debts over repaying the Company's liabilities. The Board may also provide investment,

Signing all documents at the Chamber of Commerce  Selling the establishment  Approaching the Records Department  Extracting records  Transferring Commercial Registers  Managing records  Cancelling records  Supervising records  Opening a subscription at the Chamber of Commerce  Signature authentication at the Chamber of Commerce  Cancelling the
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Chamber of
Commerce
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tenders and
receiving forms
Converting the
branch of the
establishment
Approaching
the Social
Insurance
Approaching
the Zakat, Tax,
and Customs
Authority
Additionity



managerial, technical, credit, and financial support and treasury management for such companies and providing loans thereto. The Board may as well provide surety for any of such companies, which all shall be subject to the Board's discretion as deemed appropriate for serving the Company's best commercial objectives.

- **f.** Carrying out any and all acts and actions serving the Company's objectives.
- The Board of Directors may discharge the Company's debtors of their debt obligations towards the Company as deemed appropriate for serving its objectives after the Company's has taken the actions as deemed suitable by the Board to collect such debts; issuing financial guaranties and bonds; issuing fine and performance guarantees regarding Company business for any third party whenever the Board considers, at its discretion, that would serve the Company's objectives; executing all kinds of bank transactions and agreements; providing bank guarantees and any other quarantee documents; giving priority to paying third party debts and the like; and allowing third parties to use all or any part of the facilities given to the Company or the companies in which the Company participates.
- h. Disposing of the Company's assets, properties, and real estate properties in return for the fair consideration as approved by the Board; providing guarantees for creditors; mortgaging, redeeming mortgage, and giving authorization in same; selling, buying, leasing, renting, transferring ownership, collecting and delivering price and sold items; and providing some assets, properties and real estates of the Company as an in kind share in the capital of a company in which the Company participates.
- i. Representing the Company in its relations with third parties, before governmental and private bodies and all executive authorities and bodies, all companies, institutions, individuals, commercial banks, financial institutions, exchanges, any and all governmental financing institutions and funds of all titles and powers, and other lending bodies; clearing and receiving Company's products at customs, and

Opening			
branches for			
registries			
Managing the			
commercial			
register			
Cancelling the			
commercial			
register			
Approaching			
the Civil			
Defense			
Amending			
records			
Adding			
activities			
Reserving a			
trade name			
Renewing the			
subscription at			
the Chamber of			
Commerce			
Amending the			
commercial			
register			
Transferring			
the commercial			
register			
Issuing a			
replacement			
for lost or			
damaged			
records			
Registering a			
trademark			
Assigning a			
trademark			
Assigning a			
trade name			
Issuing licenses			
Purchasing			
boats			
Issuing a			
replacement			
for lost or			
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submitting applications and data in such regard and signing them; receiving mail parcels; applying for visas from the Ministry of Labor, paying their fees; granting exit and reentry visas and final exit visas; transferring sponsorship and assigning the same; applying for visit visas; applying for and obtaining Iqama cards, labor permits and renewing the same; establishing offices and branch offices; applying for and renewing commercial registrations for branches and making amendments thereto including any omissions, additions, modifications, or deletions; applying for and renewing licenses of whatever kind, and making amendments thereto including any omissions, additions, modifications, or cancellations; entering bids, tenders, and auctions, whether independently or in conjunction with other persons companies or through a consortium; carrying out transactions, on behalf of the Company; collecting payments, paying, and receiving dues at third parties' liabilities; and accepting gifts.

Applying for commonage settlement, assigning and sorting the same; applying for ownership and titles deeds; applying for deeds amendment, sorting, alternative declaration of same; applying for a replacement for lost titles deeds and submitting applications for obtaining copies thereof, annotating or correcting correcting and amending same; measurements and borders of real estate properties; consolidating deeds into one deed or more; applying for and obtaining new deeds; signing and receiving legal deeds; selling, buying, transferring ownership and accepting same, collecting and delivering, and signing the same before public notary; paying, receiving, and delivering price; adjoining properties, deeds of titles, sorting and dividing; applying for the modification of plans; leasing, renting, collecting, and paying; signing contracts and agreements including without limitation, bills of sale, purchase contracts, leases, renting contracts, service agreements, agency agreements, franchising agreements, insurance contracts, and other contracts the Company needs to carry out its business activities.

fishing permits Importing boats Cancelling boat licenses Renewing licenses Amending licenses Adding activities Reserving names Cancelling licenses Renewing the subscription at the Chamber of Commerce Opening branches Approaching social insurance Approaching the Civil Defense Approaching the Zakat, Tax, and Customs Authority Issuing a fishing permit Issuing a boat license Renewing a boat license Transferring a boat license Selling the boat Renewing a fishing permit Cancelling a fishing permit Cancelling a fishing permit Cancelling a fishing permit	damaged		
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boat license  Transferring a boat license  Selling the boat  Renewing a fishing permit  Cancelling a	license		
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boat license  Selling the boat  Renewing a fishing permit  Cancelling a			
Selling the boat  Renewing a fishing permit  Cancelling a	Transferring a		
boat  Renewing a fishing permit  Cancelling a	boat license		
Renewing a fishing permit Cancelling a	Selling the	 	
fishing permit  Cancelling a	boat		
Cancelling a	Renewing a	 	
	fishing permit		
fishing permit	Cancelling a	 	
	fishing permit		



Establishing companies and amending their Issuing a articles of association and signing on behalf replacement of the Company on articles of association for a lost or and amendment annexes of companies of damaged boat whatever kind, in which the Company license participates, regardless of the content of Opening a amendments, including amendments related to raising/lowering branch for capital stock, assigning and selling shares licensing and shareholdings as per relevant laws; Transferring accepting shares and shareholdings the license assigned to the Company; transforming or Establishing a merging companies; selling and buying company some or all shares and shareholdings of Signing the companies; liquidating and removing of companies; requesting, records Articles of accepting, and negotiating putting shares Incorporation and shareholdings held by the Company to and amendment public or private placement whether inside annexes or outside the Kingdom of Saudi Arabia Cancelling the consideration taking into legal Articles of requirements, and appointing Company representatives in managing any other Incorporation subsidiary company or in which the and amendment Company participates; attending the annexes shareholders' partners' assemblies, Signing partner meetings, board meetings, board of resolutions management meetings, voting thereat on Appointing or behalf of the Company, and signing the resolutions and minutes of meetings of dismissing partners' assemblies, shareholders' managers meetings, board meetings, and board of Amending management meetings. company 1. Selecting legal attorneys, revoking powers objectives of attorney, appointing the Board Secretary, Liquidating the Company Chief Executive Officer and staff, determining their remuneration, benefits, company terms and conditions of their employments Converting the and terminating their contracts, and company from a contracting service providers, such as law, joint-stock engineering, accounting, and auditing firms, company to a and other firms. limited liability m. Signing agreements and deeds before the notary public and official bodies, and company granting powers of attorney. Converting the n. The Board of Directors may, within the limits company from a of its jurisdiction, authorize and delegate joint liability to one or more of its members or a third party a limited to undertake a specific function or liability functions and to authorize them to subcompany delegate such powers to others. P. Selling the company's assets, taking into Increasing consideration that the board of directors must

capital



obtain the approval of the general assembly when exceeding 50% of the value of its total assets, whether the sale is made through one transaction, or more. In such case, the transaction which leads to the sale of more than 50% of the value of assets shall require the general assembly's approval, the percentage shall be calculated from the date the first transaction is concluded within the previous 12 months.

	Decreasing		
	capital		
	Partner entry		
	and exit		
	Joining existing		
	companies		
	Transferring		
	shares, stocks,		
	and bonds		
	Determining		
	capital		
	Receiving		
	allocation		
	surplus		
	Selling shares,		
	stocks, and		Ì
	receiving		Ì
	payment		Ì
	Assigning		
	shares and		
	stocks from		
	capital		
	Selling a		
	branch of the		
	company		
	Amending the		
	nationality of a		
	partner in the		
	contract		
	Accepting the		
	assignment of		
	shares, stocks,		
	and capital		
	Purchasing	 	
	shares, stocks,		
	and paying the		
	price		
	Closing bank		
	accounts in the		
	company's		
	name	 	
	Opening bank	 	
	accounts in the		
	company's		
	name		L
_		 	 _



Signing	
agreements	
Registering the	
company	
Registering	
agencies and	
trademarks	
Attending the	
general	
assemblies	
Opening	
branches for	
the company	
Opening files	
for the	
company	
Signing the	
Articles of	
Incorporation	
and	
amendments	
before a notary	
public	
Issuing and	
renewing	
commercial	
registers for	
the company	
Subscribing at	
the Chamber of	
Commerce and	
renewing	
thereof	
Approaching	
the General	
Investment	
Authority and	
signing before	
it	
Approaching	
the Saudi	
Standards,	
Metrology, and	
Quality	
Organization.	



Approaching
the Capital
Market
Authority
Issuing and
renewing
licenses for the
company
Converting an
establishment
into a company
Converting a
company
branch into an
establishment
Converting a
company
branch into a
company
Publishing the
Articles of
Incorporation,
amendments
annexes,
summaries and
regulations in
the official
gazette
Approaching
telecom
companies and
establishing
fixed or mobile
phones in the
company's
name
Participating in
tenders and
receiving forms
Signing the
company's contracts with
third party
Assigning or
assigning or cancelling
trademarks
u adenial va



Amending the
company's
name
Issuing visas
Converting the
company into
an
establishment
Receiving visa
compensation
Updating
worker data
Opening and
renewing main
and subsidiary
files and
cancelling
thereof
Terminating
and cancelling
workforce
Reporting
absconding
workers
Cancelling
absconding
worker reports
Transferring
sponsorships
Amending job
titles
Transferring
ownership of
establishments,
liquidating, and
cancelling
thereof
Approaching
the private
recruitment
offices section
Approaching
the IT
Department in
the Ministry of
Labor



Issuing and		
renewing work		
permits		
Receiving		
Saudization		
certificates		
Issuing a data		
report (printout)		
Adding and		
removing		
Saudis		
Recruitment		
Recruitment		
Opening a file		
Activating the		
Saudi portal		
Recruiting		
workers from		
abroad		
Finalizing		
worker		
procedures		
with social		
insurance		
Cancelling		
visas		
Refunding visa		
fees		
Amending		
nationalities		
Issuing family		
visit visas		
Issuing family		
recruitment		
visas		
Approaching		
the embassy		
Extending exit		
and re-entry		
visas		
Extending visit		
visas		
Issuing a data		
report (printout)		
Cancelling the		
visa		



Refunding the			
visa fee			
Amending the			
place of arrival			
The companies	Signing		
in which the	company		
company enters	contracts		
as a partner.	Purchasing		
	shares		
	Liquidating the		
	company		
	Selling shares		
	Representing		
	the company in		
	the invested		
	company		
Establishing	Registering it		
companies in	with the Ministry		
the name of the	Representing		
company.	before the		
	notary public		
	Signing the		
	company		
	contract		
	Signing partner		
	resolutions		
	Commercial	Issue	
	registers	Renewal	
		Revocation	
Issuing			
residence 			
permits			
Renewing			
residence permits			
•			
Processing exit and re-entry			
visas			
Processing			
final exit visas			
Transferring			-
sponsorships			
Issuing			
replacement			
residence			



permits for lost or damaged Finalizing procedures for deceased workers Reporting absconding workers Cancetting absconding worker reports Transferring information and updating data Settlement and assignment of workers Approaching the Deportation and Expatriates Department Issuing worker data reports (printout) Dropping worker data reports (printout) Dropping workers from records Managing my business operations Transferring worker sponsorship to themselves Adding a newborn Finalizing procedures for a deceased worker Managing border affaire Issuing return clearance documents		
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assignment of workers  Approaching the Deportation and Expatriates Department Issuing worker data reports (printout)  Dropping workers from records  Managing my business operations  Transferring worker sponsorship to themselves  Adding a newborn  Finalizing procedures for a deceased worker  Managing border affairs Issuing return clearance		
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and Expatriates Department  Issuing worker data reports (printout)  Dropping workers from records  Managing my business operations  Transferring worker sponsorship to themselves  Adding a newborn  Finalizing procedures for a deceased worker  Managing border affairs  Issuing return clearance		
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Managing my business operations  Transferring worker sponsorship to themselves  Adding a newborn  Finalizing procedures for a deceased worker  Managing border affairs Issuing return clearance		
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operations  Transferring worker sponsorship to themselves  Adding a newborn  Finalizing procedures for a deceased worker  Managing border affairs  Issuing return clearance		
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worker sponsorship to themselves  Adding a newborn  Finalizing procedures for a deceased worker  Managing border affairs  Issuing return clearance		
sponsorship to themselves  Adding a newborn  Finalizing procedures for a deceased worker  Managing border affairs Issuing return clearance		
themselves  Adding a newborn  Finalizing procedures for a deceased worker  Managing border affairs  Issuing return clearance		
Adding a newborn  Finalizing procedures for a deceased worker  Managing border affairs Issuing return clearance		
newborn  Finalizing procedures for a deceased worker  Managing border affairs  Issuing return clearance		
Finalizing procedures for a deceased worker  Managing border affairs  Issuing return clearance		
procedures for a deceased worker  Managing border affairs  Issuing return clearance		
a deceased worker  Managing border affairs  Issuing return clearance		
worker  Managing border affairs Issuing return clearance		
Managing border affairs Issuing return clearance		
border affairs  Issuing return clearance		
Issuing return clearance		
clearance		
documents		
	documents	



Adding		
dependents		
Adding children		
to the father's		
or mother's		
passport		
Separating		
children from		
the father's or		
mother's		
passport		
Cancelling exit		
and re-entry		
visas		
Cancelling		
final exit visas		
Issuing		
replacement		
travel visas for		
lost or		
damaged		
Issuing		
extensions for		
visit visas		
Amending		
professions		
Issuing Hajj		
permits		
Approaching		
maid affairs		
Registering for	Open accounts	
the electronic	Open letters of	
banking service	credit	
	Deposit	
	Withdraw	
	Issuing checks	
	Updating	
	accounts	
	Issuing bank	
	statements	
	Requesting	
	facilities	
	Requesting	
	guarantees	
	Signing loan	
	agreements	



	Signing	
	commercial	
	documents	-
	Signing .	
	promissory	
	notes	
	Submitting any	
	request or	
	service under	
	the jurisdiction	
	of the	
	Communications	
	and Information	
	Technology	
	Commission	
	Granting	1
	authorization to	
	any person —	
	according to	
	relevant laws —	
	to submit any	
	request or	
	service under	
	the jurisdiction	
	of the	
	Communications	
	and Information	
	Technology	
	Commission	
Approaching		1
the Ministry of		
Agriculture and		
the Directorate		
of Agriculture		
regarding		
Approaching		1
the Notary		
Public or Court		
for acceptance		
of property		
transfer		
Assigning the		1
agricultural		
decision		
GCCISION		



1		1	1	
	Transferring			
	the agricultural			
	decision			
	Receiving			
	salaries			
	Receiving			
	retirement			
	pensions			
	Receiving end-			
	of-service			
	gratuity and			
	vacation			
	compensation			
	Transferring			
	the salary			
	Receiving			
	bonuses			
	Issuing salary			
	certificates			
	Receiving my			
	entitlements			
	Opening			
	accounts in			
	compliance			
	with Sharia			
	regulations			
	Closing and			
	settling			
	accounts			
	Withdrawing			
	from accounts			
	Issuing ATM			
	cards			
	Issuing Sharia-			
	compliant			
	credit cards			
	Receiving and			
	disbursing			
	transfers			
	Cashing checks			
	Issuing			
	certified			
	checks			
	Issuing			
	checkbooks			
<u>"</u>				



Issuing bank statements  Transferring from accounts  Requesting Sharia- compliant bank loans  Opening Sharia- compliant accounts  Depositing into accounts  Renewing subscriptions to safe deposit boxes  Opening safe deposit boxes  Subscribing to safe deposit boxes  Requesting loan exemptions  Objecting to checks  Updating data  Activating accounts  Receiving checks  Redeeming safe deposit boxes  Updating data  Activating accounts  Receiving checks  Redeeming safe deposit box checks  Redeeming safe deposit box checks  Updating data  Activating accounts  Receiving checks  Redeeming safe deposit box units  Reviewing  Rescheduling installments  Requesting point-of-sale devices  Requesting bank accreditation			
Transferring from accounts  Requesting Sharia- compliant bank loans  Opening Sharia- compliant accounts  Depositing into accounts  Renewing subscriptions to safe deposit boxes  Subscribing to safe deposit boxes  Subscribing to safe deposit boxes  Requesting loan exemptions  Objecting to checks  Updating data  Activating accounts  Receiving checks  Redeeming safe deposit box units  Receiving checks  Redeeming safe deposit box accounts  Receiving checks  Redeeming safe deposit box units  Reviewing  Rescheduling installments  Requesting point-of-sale devices  Requesting bank	Issuing bank		
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Sharia- compliant bank loans  Opening Sharia- compliant accounts  Depositing into accounts  Renewing subscriptions to safe deposit boxes  Opening safe deposit boxes  Subscribing to safe deposit boxes  Requesting loan exemptions  Objecting to checks  Updating data Activating accounts  Receiving checks  Redeeming safe deposit box units  Reviewing Rescheduling installments  Requesting point-of-sale devices  Requesting bank	from accounts		
compliant bank loans  Opening Sharia- compliant accounts  Depositing into accounts  Renewing subscriptions to safe deposit boxes  Opening safe deposit boxes  Subscribing to safe deposit boxes  Requesting loan exemptions  Objecting to checks  Updating data  Activating accounts  Receiving checks  Redeeming safe deposit box units  Reviewing  Rescheduling installments  Requesting point-of-sale devices  Requesting bank	Requesting		
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compliant accounts  Depositing into accounts  Renewing subscriptions to safe deposit boxes  Opening safe deposit boxes  Subscribing to safe deposit boxes  Requesting loan exemptions  Objecting to checks  Updating data  Activating accounts  Receiving checks  Redeeming safe deposit box units  Reviewing  Rescheduling installments  Requesting point-of-sale devices  Requesting bank	Opening		
accounts  Depositing into accounts  Renewing subscriptions to safe deposit boxes  Opening safe deposit boxes  Subscribing to safe deposit boxes  Requesting loan exemptions  Objecting to checks  Updating data  Activating accounts  Receiving checks  Redeeming safe deposit box units  Reviewing  Rescheduling installments  Requesting point-of-sale devices  Requesting bank	Sharia-		
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accounts Renewing subscriptions to safe deposit boxes  Opening safe deposit boxes  Subscribing to safe deposit boxes  Requesting loan exemptions  Objecting to checks  Updating data Activating accounts  Receiving checks  Redeeming safe deposit box units  Reviewing Rescheduling installments  Requesting point-of-sale devices  Requesting bank	accounts		
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subscriptions to safe deposit boxes  Opening safe deposit boxes  Subscribing to safe deposit boxes  Requesting loan exemptions  Objecting to checks  Updating data  Activating accounts  Receiving checks  Redeeming safe deposit box units  Reviewing Rescheduling installments  Requesting point-of-sale devices  Requesting bank	accounts		
to safe deposit boxes  Opening safe deposit boxes  Subscribing to safe deposit boxes  Requesting loan exemptions  Objecting to checks  Updating data  Activating accounts  Receiving checks  Redeeming safe deposit box units  Reviewing Rescheduling installments  Requesting point-of-sale devices  Requesting bank	Renewing		
boxes  Opening safe deposit boxes  Subscribing to safe deposit boxes  Requesting loan exemptions  Objecting to checks  Updating data  Activating accounts  Receiving checks  Redeeming safe deposit box units  Reviewing Rescheduling installments  Requesting point-of-sale devices  Requesting bank	subscriptions		
Opening safe deposit boxes  Subscribing to safe deposit boxes  Requesting loan exemptions  Objecting to checks  Updating data  Activating accounts  Receiving checks  Redeeming safe deposit box units  Reviewing Rescheduling installments  Requesting point-of-sale devices  Requesting bank	to safe deposit		
deposit boxes  Subscribing to safe deposit boxes  Requesting loan exemptions  Objecting to checks  Updating data  Activating accounts  Receiving checks  Redeeming safe deposit box units  Reviewing  Rescheduling installments  Requesting point-of-sale devices  Requesting bank	boxes		
Subscribing to safe deposit boxes  Requesting loan exemptions  Objecting to checks  Updating data  Activating accounts  Receiving checks  Redeeming safe deposit box units  Reviewing  Rescheduling installments  Requesting point-of-sale devices  Requesting bank	Opening safe		
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Requesting loan exemptions  Objecting to checks  Updating data  Activating accounts  Receiving checks  Redeeming safe deposit box units  Reviewing Rescheduling installments  Requesting point-of-sale devices  Requesting bank	safe deposit		
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exemptions  Objecting to checks  Updating data  Activating accounts  Receiving checks  Redeeming safe deposit box units  Reviewing  Rescheduling installments  Requesting point-of-sale devices  Requesting bank	Requesting		
Objecting to checks  Updating data Activating accounts  Receiving checks  Redeeming safe deposit box units  Reviewing  Rescheduling installments  Requesting point-of-sale devices  Requesting bank	loan		
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Updating data Activating accounts Receiving checks Redeeming safe deposit box units Reviewing Rescheduling installments Requesting point-of-sale devices Requesting bank	Objecting to		
Activating accounts  Receiving checks  Redeeming safe deposit box units  Reviewing  Rescheduling installments  Requesting point-of-sale devices  Requesting bank	checks		
accounts  Receiving checks  Redeeming safe deposit box units  Reviewing  Rescheduling installments  Requesting point-of-sale devices  Requesting bank	Updating data		
Receiving checks  Redeeming safe deposit box units  Reviewing  Rescheduling installments  Requesting point-of-sale devices  Requesting bank	Activating		
checks  Redeeming safe deposit box units  Reviewing  Rescheduling installments  Requesting point-of-sale devices  Requesting bank	accounts		
Redeeming safe deposit box units Reviewing Rescheduling installments Requesting point-of-sale devices Requesting bank	Receiving		
deposit box units  Reviewing  Rescheduling installments  Requesting point-of-sale devices  Requesting bank	checks		
units  Reviewing  Rescheduling installments  Requesting point-of-sale devices  Requesting bank	Redeeming safe		
units  Reviewing  Rescheduling installments  Requesting point-of-sale devices  Requesting bank			
Rescheduling installments  Requesting point-of-sale devices  Requesting bank			
installments  Requesting point-of-sale devices  Requesting bank	Reviewing		
installments  Requesting point-of-sale devices  Requesting bank	Rescheduling		
Requesting point-of-sale devices Requesting bank			
point-of-sale devices  Requesting bank			
devices  Requesting bank			
Requesting bank			
bank			
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	200.00.000		



	Requesting
	bank
	guarantees
	Subscribing to
	initial public
	offerings (IPOs)
	in joint-stock
	companies
	Receiving
	subscription
	certificates
	Purchasing
	Sharia-
	compliant
	stocks
	Selling Sharia-
	compliant
	stocks
	Receiving stock
	value
	Receiving
	dividends
	Receiving
	surpluses
	Opening
	Sharia-
	compliant
	investment
	portfolios,
	managing,
	modifying, and
	canceling
	orders
	Subscribing to
	IPOs
	Buying stocks
	Selling stocks
	Redeeming
	investment
	fund units
	Transferring
	stocks from the
	portfolio
	Subscribing to
	Sharia-
	compliant
-	



investment			
fund units			
Managing			
investment			
portfolios			
Issuing debt			
certificates			
Liquidating			
investment			
portfolios			
Property	Buying, selling,	Property	Purchase
management	and transferring		Sale
J	ownership of		Deed
	properties		transfer
		Lands	Purchase
			Sale
			Deed
			transfer
		Shares	Purchase
			Sale
	Mortgaging	Mortgage	
	properties	right	
		Release of	
		mortgage	
		Receipt	
Issuing	Approving and		
commercial	signing		
documents	commercial		
	documents		
	Creating		
	commercial		
	documents		
	Cancelling		
	commercial		
	documents		
	Closing		
	commercial		
	documents		
Opening a shop			
Issuing health			
cards			
Converting			
agricultural			
land to			
residential			
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	Approaching			
	the General			
	Urban Planning			
	Department			
	Opening shops			
	Issuing licenses			
	Renewing			
	licenses			
	Cancelling			
	licenses			
	Transferring			
	licenses			
	Issuing building			
	and renovation			
	permits			
	Land planning			
	Issuing			
	certificates of			
	completion for			
	construction			
	Issuing fencing			
	permits			
	Issuing			
	demolition			
	permits			
	Modifying the	Approving the	Changing	
	contract of	decisions of the	the legal	
	companies in	partners	entity	
	which the	pa. a.o. o	Increasing	
	company is a		or	
	partner		decreasing	
	parener		capital	
			Accepting	
			the	
			tne transfer	
			and	
			purchase	
			of shares	
			Entry and	
			exit of	
			partners	
			Signing	
			the	
			partners'	
			decision to	
			merge	
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	Liquidating the	Amending	
	company	the other	
		provisions	
		of the AOA	
	Converting the		
	company into an		
	institution		
Signing the			
lease			
agreement			
Creating a			
plan for the			
owned land			
Approaching			
Amana			
Converting			
agricultural			
land to			
residential			
Supervising			
construction			
Signing			
contracts with			
construction			
institutions			
and			
contractors			
Participating			
in tenders and			
receiving			
forms			
Judiciary	Assigning		
	arbitrators		
	Assigning lawyers		
	Representation		
	before notaries		
	public		
	Hearing lawsuits		
	and responding		
	to them		
	Reconciliation		
	Rejecting and		
	accepting		
	arbitration		
	ai bici delott		



Rejecting and
accepting
conciliation
Acknowledgment
and denial
Waiver
Pleading
Defense
Claiming
Litigation
Using and
implementing all
services of the
Ministry of
Justice
Delegating
others to
implement the
electronic
services of the
Ministry of
Justice
Signing the loan
agreement, its
amendments,
appendices, and
all related
documents,
Signing the
follow-up
agreement,
Signing the
advisory
agreement,
Signing before a
notary public
regarding the
industrial
mortgage for
pledging all
company assets,
Receiving the
loan, Waiving the
loan, Requesting
loan exemption,
Paying off the



	1 02	
	loan, Signing the	
	documentary	
	credit agreement	
	Signing the	
	collateral	
	agreement	
	Signing the	
	agreement to	
	transfer	
	obligations and	
	amend the loan	
	contract	
	Signing the debt	
	arrangement	
	agreement for	
	the company and	
	partners	
	Issuing,	
	amending, and	
	canceling the	
	waiver notice	
Sale and deed		
transfer to the		
buyer		
Purchase,		
accepting the		
deed transfer,		
and payment		
of the price		
Receiving		
deeds		
Leasing		
Receiving the		
rent		
Signing lease		
contracts		
Renewing		
lease		
contracts		
Cancelling		
and		
terminating		
lease		
contracts		



Pledge			
(mortgage)			
Releasing the			
pledge			
Subdivision			
and partition			
Modifying			
boundaries,			
lengths, areas,			
plot numbers,			
maps, deeds,			
dates, and			
neighborhood			
names			
Sale			
Accepting the			
pledge			
Updating			
deeds and			
entering them			
into the			
comprehensive			
system			
Selling the			
share of			
Purchasing			
Purchasing the			
share of			
Leasing			
Modifying the			
owner's name			
and national ID			
number in the deed			
Gift and deed			
transfer			
Accepting the			
gift and deed			
transfer			
Waiving the			
deficiency in			
the area			
Merging deeds			
Accepting the			
waiver and			
deed transfer			
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Issuing a set of
replacement
deeds for lost
documents,
with details as
follows:
Issuing a set of
replacement
deeds for
damaged
documents,
with details as
follows:
Sale and deed
transfer to
heirs
Waiving the
share of
Proving the
construction
Issuing a
replacement
deed for
damaged
documents
For properties
located
Converting
agricultural
land to
residential or
industrial
Entering into
real estate
investments
Purchasing
shares in real
estate
investments
Selling shares in real estate
investments
Waiving the
leased land
Updating the
deed and
accurate and a second a second and a second a second a second a second a second a second and a s



entering it into		
the		
comprehensive		
system		
Issuing a		
replacement		
deed for lost		
documents		
Converting		
agricultural		
land to		
residential		
Building the		
land		
Leasing the		
land		
Changing the		
legal entity of		
the company		
Converting the		
company from		
a limited		
partnership to		
a limited		
liability		
company		
Dividing		
shares among		
heirs and		
transferring		
them to their		
portfolios		

The Board of Directors must obtain the approval of the General Assembly when selling assets whose value exceeds fifty percent (50%) of the total value of the company's assets, whether the sale is carried out through a single transaction or multiple transactions. In this case, the transaction that causes the percentage to exceed fifty percent (50%) of the value of the assets shall be the transaction requiring the approval of the General Assembly. This percentage shall be calculated from the date of the first transaction executed within the preceding twelve (12) months. Within the limits of its authority, the Board of Directors may delegate one or more of its members or third parties to perform a specific task or tasks.



#### Article (22) — Powers of Board Chairman, Vice-Chairman, Chief Executive Officer and Board Secretary

- 1- The Board of Directors shall appoint a Chairman and a Vice-Chairman from among its members. The person holding the Chairman position may not hold any other executive position in the Company.
- 2- The Board Chairman or Vice-Chairman, in the absence of the board chairman, shall have the powers: to represent the Company in its relationships with others and before the judiciary, notaries public, all government departments, commissions for settlements of disputes of all degrees and any and all other bodies; to represent the Company in buying, selling, and transferring ownership of lands and real estate properties; to sign the articles of association of the companies in which the Company participates, and any other contracts and agreements; and to delegate some or all of these powers to any other person or persons. The Board of Directors shall specify the Chairman's duties not herein stated. The chief executive officer or managing director has the power to represent the company according to the company's relevant policies and any delegation by the board of directors and the board chairman within their mandate, and either of them may delegate others to represent the company
- 3- The Board of Directors shall appoint a Secretary from among its members or others, and such Secretary shall be assigned the duties set forth in the Charters issued by the Competent Authority, and the Board of Directors shall also specify any other duties assigned to the Board Secretary.
- 4- The term of office of the Chairman, Vice-Chairman, and the Secretary if the Secretary is a Board member shall not exceed their respective term of service as Board Directors, and they may be re-elected at any time by the Board. In addition, the Board may at any time remove any of them without prejudice to their right to compensation if dismissal was due to

## Authorities of the Chairman, Vice Chairman, Managing Director, and Board Secretary

The Board of Directors shall appoint, at its first meeting, a Chairman from among its members. It may also appoint a Managing Director or a Vice Chairman from among its members.

 The Board of Directors shall appoint a CEO from among its members or from outside the Board.

The Chairman of the Board shall have the following authorities:

Commercial	Basic	Issue	
Registers		Renewal	
		Revocation	
	Subsidiary	Issue	
		Renewal	
		Revocation	
Purchasing the			
establishment			
Signing all			
documents at			
the Chamber of			
Commerce			
Selling the			
establishment			
Approaching			
the Records			
Department			
Extracting			
records			
Transferring			
Commercial			
Registers			
Managing			
records			
Cancelling			
records			
Supervising			
records			
Opening a			
subscription at			
the Chamber of			
Commerce			



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groundless reasons or was made in an	Signature
inappropriate time.	authentication
	at the Chamber
	of Commerce
	Cancelling the
	signature at the
	Chamber of
	Commerce
	Participating in
	tenders and
	receiving forms
	Converting the
	branch of the
	establishment
	Approaching
	the Social
	Insurance
	Approaching
	the Zakat, Tax,
	and Customs
	Authority
	Opening
	branches for
	registries
	Managing the
	commercial
	register
	Cancelling the
	commercial
	register
	Approaching
	the Civil
	Defense
	Amending
	records
	Adding
	activities
	Reserving a
	trade name
	Renewing the
	subscription at
	the Chamber of
	Commerce
	Amending the commercial
	register



Transferring
the commercial
register
Issuing a
replacement
for lost or
damaged
records
Registering a
trademark
Assigning a
trademark
Assigning a
trade name
Issuing licenses
Purchasing
boats
Issuing a
replacement
for lost or
damaged
fishing permits
Importing boats
Cancelling
boat licenses
Renewing
licenses
Amending
licenses
Adding
activities
Reserving
names
Cancelling   licenses
Renewing the
subscription at
the Chamber of
Commerce
Opening
branches
Approaching
social
insurance



Approaching	
the Civil	
Defense	
Approaching	
the Zakat, Tax,	
and Customs	
Authority	
Issuing a fishing	
permit	
Issuing a boat	
license	
Renewing a	
boat license	
Transferring a	
boat license	
Selling the	
boat	
Renewing a	
fishing permit	
Cancelling a	
fishing permit	
Issuing a	
replacement	
for a lost or	
damaged boat	
license	
Opening a	
branch for	
licensing	
Transferring	
the license	
Establishing a	
company	
Signing the	
Articles of	
Incorporation	
and amendment	
annexes	
Cancelling the	
Articles of	
Incorporation	
and amendment	
annexes	
Signing partner	
resolutions	



Appointing or
dismissing
managers
Amending
company
objectives
Liquidating the
company
Converting the
company from a
joint-stock
company to a
limited liability
company
Converting the
company from a
joint liability to
a limited
liability
company
Increasing
capital
Decreasing
capital
Partner entry
and exit
Joining existing
companies
Transferring
shares, stocks,
and bonds
Determining
capital
Receiving
allocation
surplus
Selling shares,
stocks, and
receiving
payment
Assigning
shares and
stocks from
capital



branch of the company  Amending the nationality of a partner in the contract  Accepting the assignment of shares, stocks, and capital  Purchasing shares, stocks, and paying the price  Closing bank accounts in the company's name  Opening bank accounts in the company's name  Signing agreements  Registering the company  Registering agencies and trademarks  Attending the
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agencies and trademarks  Attending the
trademarks  Attending the
Attending the
general
assemblies
Opening
branches for
the company
Opening files
for the
company
Signing the
Articles of
Incorporation
and
amendments
before a notary
public



Issuing and
renewing
commercial
registers for
the company
Subscribing at
the Chamber of
Commerce and
renewing
thereof
Approaching
the General
Investment
Authority and
signing before
it
Approaching
the Saudi
Standards,
Metrology, and
Quality
Organization.
Approaching
the Capital
Market
Authority
Issuing and
renewing
licenses for the
company
Converting an
establishment
into a company
Converting a
company
branch into an
establishment
Converting a
company
branch into a
company
Publishing the
Articles of
Incorporation,
amendments
annexes,



regulations in the official gazette Approaching telecom companies and establishing fixed or mobile phones in the company's name Participating in tenders and receiving forms Signing the company's contracts with third party Assigning or cancelling trademarks Amending the company's name Issuing visas Converting the company's name Issuing visas Converting the company into an establishment Receiving visa compensation Updating worker data Opening and renewing main and subsidiary files and cancelling thereof Terminating and cancelling workforce Reporting absconding	summaries and
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absconding	
11	
workers	workers



Cancelling
absconding
worker reports
Transferring
sponsorships
Amending job
titles
Transferring
ownership of
establishments,
liquidating, and
cancelling
thereof
Approaching
the private
recruitment
offices section
Approaching
the IT
Department in
the Ministry of
Labor
Issuing and
renewing work
permits
Receiving
Saudization
certificates
Issuing a data
report (printout)
Adding and
removing Saudis
Recruitment
Recruitment
Opening a file
Activating the
Saudi portal
Recruiting
workers from
abroad
Finalizing
worker
procedures
with social
insurance



Cancelling				Π
visas				
Refunding visa				
fees				
Amending				
nationalities				
Issuing family				
visit visas				
Issuing family				
recruitment				
visas				
Approaching				
the embassy				
Extending exit				
and re-entry				
visas				
Extending visit				
visas				
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report (printout)				
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visa				_
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Amending the				
place of arrival	Ottorio			-
The companies in which the	Signing			
	company			
company enters	contracts			-
as a partner.	Purchasing			
	shares Liquidating the			1
	company			
	Selling shares			-
	Representing			-
	the company in			
	the company in			
	company			
Establishing	Registering it			1
companies in	with the Ministry			
the name of the	Representing			1
company.	before the			
	notary public			
	Signing the			1
	company			
	contract			
L	l	l .	1	<u></u>



	Signing partner		
	resolutions		
	Commercial	Issue	
	registers	Renewal	
		Revocation	
Issuing			
residence			
permits			
Renewing			
residence			
permits			
Processing exit			
and re-entry			
visas			
Processing			
final exit visas			
Transferring			
sponsorships			
Issuing			
replacement			
residence			
permits for lost			
or damaged			
Finalizing			
procedures for			
deceased			
workers			
Reporting			
absconding			
workers			
Cancelling			
absconding			
worker reports			
Transferring			
information and			
updating data			
Settlement and			
assignment of			
workers			
Approaching			
the Deportation			
and Expatriates			
Department			
Issuing worker			
data reports			
(printout)			



Dropping		
workers from		
records		
Managing my		
business		
operations		
Transferring		
worker		
sponsorship to		
themselves		
Adding a		
newborn		
Finalizing		
procedures for		
a deceased		
worker		
Managing		
border affairs		
Issuing return		
clearance		
documents		
Adding		
dependents		
Adding children		
to the father's		
or mother's		
passport		
Separating		
children from		
the father's or		
mother's		
passport		
Cancelling exit		
and re-entry		
visas		
Cancelling		
final exit visas		
Issuing		
replacement		
travel visas for		
lost or		
damaged		
Issuing		
extensions for		
visit visas		



professions Issuring Haji permits  Approaching maid affairs  Registering for the electronic banking service  Deposit Withdraw Issuing checks Updatting accounts Issuing bank statements Requesting facilities Requesting guarantees Signing loan agreements Signing commercial documents Signing promissory notes Submitting any request or service under the jurisdiction of the Communications and Information Technology Commission Granting authorization to any person— according to relevant laws— to submitting any request or service under the jurisdiction to any person— according to relevant laws— to submitt any request or service under	Amending		
permits Approaching maid affairs Registering for the electronic banking service Deposit Withdraw Issuing checks Updating accounts Issuing bank statements Requesting factities Requesting quarantees Signing loan agreements Signing commercial documents Signing promissory notes Submitting any request or service under the jurisdiction of the Communications and Information Technology Commission Granting authorization to any person—according to relevant laws—to submitt any request or service under the jurisdiction of the Communications and Information Technology Commission Granting authorization to any person—according to relevant laws—to submitt any request or service under	professions		
Approaching maid affairs  Registering for the electronic banking service  Deposit  Withdraw  Issuing checks  Updating accounts  Issuing bank statements  Requesting facitities  Requesting guarantees  Signing loan agreements  Signing commercial documents  Signing promissory notes  Submitting any request or service under the jurisdiction of the Communications and Information  Technology  Commission  Granting  authorization to any person — according to relevant laws — to submit any request or service under the laws — according to relevant laws — to submit any request or service under the laws — according to relevant laws — to submit any request or service under the laws — to submit any request or service under the laws — to submit any request or service under	Issuing Hajj		_
maid affairs  Registering for the electronic banking service  Deposit  Deposit  Withdraw  Issuing checks  Updating accounts  Issuing bank statements  Requesting facilities  Requesting quarantees Signing loan agreements  Signing commercial documents  Signing promissory notes  Submitting any request or service under the jurisdiction of the Communications and Information Technology Commission  Granting authorization to any person — according to relevant laws — to submit any request or service under the relevant laws — to submit any request or service under the communication to any person — according to relevant laws — to submit any request or service under the relevant laws — to submit any request or service under the relevant laws — to submit any request or service under	permits		
Registering for the electronic banking service under the jurisdiction of the Communications and information Technology Commission Granting authorization to any person — according to relevant laws — to submit any request or service under	Approaching		
the electronic banking service    Deposit	maid affairs		
banking service  Deposit  Withdraw  Issuing checks Updating accounts Issuing bank statements Requesting facilities Requesting guarantees Signing loan agreements Signing commercial documents Signing promissory notes Submitting any request or service under the jurisdiction of the Communications and Information Technology Commission Granting authorization to any person — according to relevant laws — to submit any request or service under	Registering for	Open accounts	
Deposit Withdraw Issuing checks Updating accounts Issuing bank statements Requesting facilities Requesting guarantees Signing loan agreements Signing commercial documents Signing promissory notes Submitting any request or service under the jurisdiction of the Communications and Information Technology Commission Granting authorization to any person — according to relevant laws — to submit any request or service under	the electronic	Open letters of	_
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Updating accounts  Issuing bank statements  Requesting facilities  Requesting guarantees  Signing loan agreements  Signing commercial documents  Signing promissory notes  Submitting any request or service under the jurisdiction of the Communications and Information Technology Commission  Granting authorization to any person — according to relevant laws — to submit any request or service under		Withdraw	_
Issuing bank statements Requesting facilities Requesting guarantees Signing loan agreements Signing commercial documents Signing promissory notes Submitting any request or service under the jurisdiction of the Communications and Information Technology Commission Granting authorization to any person — according to relevant laws — to submit any request or service under		Issuing checks	_
Issuing bank statements  Requesting facilities  Requesting guarantees  Signing loan agreements  Signing commercial documents  Signing promissory notes  Submitting any request or service under the jurisdiction of the Communications and Information Technology Commission  Granting authorization to any person — according to relevant laws — to submit any request or service under		Updating	
Requesting facilities  Requesting guarantees  Signing loan agreements  Signing commercial documents  Signing promissory notes  Submitting any request or service under the jurisdiction of the Communications and Information Technology Commission  Granting authorization to any person — according to relevant laws — to submit any request or service under		accounts	
Requesting facilities  Requesting guarantees  Signing loan agreements  Signing commercial documents  Signing promissory notes  Submitting any request or service under the jurisdiction of the Communications and Information Technology Commission  Granting authorization to any person — according to relevant laws — to submit any request or service under		Issuing bank	$\exists$
facilities  Requesting guarantees  Signing loan agreements  Signing commercial documents  Signing promissory notes  Submitting any request or service under the jurisdiction of the Communications and Information Technology Commission  Granting authorization to any person — according to relevant laws — to submit any request or service under		statements	
Requesting guarantees  Signing loan agreements  Signing commercial documents  Signing promissory notes  Submitting any request or service under the jurisdiction of the Communications and Information Technology Commission  Granting authorization to any person — according to relevant laws — to submit any request or service under		Requesting	$\dashv$
guarantees  Signing loan agreements  Signing commercial documents  Signing promissory notes  Submitting any request or service under the jurisdiction of the Communications and Information Technology Commission  Granting authorization to any person — according to relevant laws — to submit any request or service under		facilities	
Signing loan agreements  Signing commercial documents  Signing promissory notes  Submitting any request or service under the jurisdiction of the Communications and Information Technology Commission  Granting authorization to any person— according to relevant laws— to submit any request or service under		Requesting	$\exists$
agreements  Signing commercial documents  Signing promissory notes  Submitting any request or service under the jurisdiction of the Communications and Information Technology Commission  Granting authorization to any person — according to relevant laws — to submit any request or service under		guarantees	
Signing commercial documents  Signing promissory notes  Submitting any request or service under the jurisdiction of the Communications and Information Technology Commission  Granting authorization to any person— according to relevant laws— to submit any request or service under		Signing loan	
commercial documents  Signing promissory notes  Submitting any request or service under the jurisdiction of the Communications and Information Technology Commission  Granting authorization to any person — according to relevant laws — to submit any request or service under		agreements	
documents  Signing promissory notes  Submitting any request or service under the jurisdiction of the Communications and Information Technology Commission  Granting authorization to any person — according to relevant laws — to submit any request or service under		Signing	
Signing promissory notes  Submitting any request or service under the jurisdiction of the Communications and Information Technology Commission  Granting authorization to any person — according to relevant laws — to submit any request or service under		commercial	
promissory notes  Submitting any request or service under the jurisdiction of the Communications and Information Technology Commission  Granting authorization to any person — according to relevant laws — to submit any request or service under		documents	
notes  Submitting any request or service under the jurisdiction of the Communications and Information Technology Commission  Granting authorization to any person — according to relevant laws — to submit any request or service under		Signing	
Submitting any request or service under the jurisdiction of the Communications and Information Technology Commission  Granting authorization to any person — according to relevant laws — to submit any request or service under		promissory	
request or service under the jurisdiction of the Communications and Information Technology Commission  Granting authorization to any person — according to relevant laws — to submit any request or service under		notes	
service under the jurisdiction of the Communications and Information Technology Commission  Granting authorization to any person — according to relevant laws — to submit any request or service under		Submitting any	
the jurisdiction of the Communications and Information Technology Commission  Granting authorization to any person — according to relevant laws — to submit any request or service under		request or	
of the Communications and Information Technology Commission  Granting authorization to any person — according to relevant laws — to submit any request or service under		service under	
Communications and Information Technology Commission  Granting authorization to any person — according to relevant laws — to submit any request or service under		the jurisdiction	
and Information Technology Commission  Granting authorization to any person — according to relevant laws — to submit any request or service under		of the	
Technology Commission  Granting authorization to any person — according to relevant laws — to submit any request or service under		Communications	
Commission  Granting authorization to any person — according to relevant laws — to submit any request or service under		and Information	
Granting authorization to any person — according to relevant laws — to submit any request or service under		Technology	
authorization to any person — according to relevant laws — to submit any request or service under		Commission	
any person — according to relevant laws — to submit any request or service under		Granting	
according to relevant laws — to submit any request or service under		authorization to	
relevant laws — to submit any request or service under			
to submit any request or service under			
request or service under			
service under			
the jurisdiction			
the junisalication		the jurisdiction	



	of the			
	Communications			
	and Information			
	Technology			
	Commission			
Approaching				
the Ministry of				
Agriculture and				
the Directorate				
of Agriculture				
regarding				
Approaching				
the Notary				
Public or Court				
for acceptance				
of property				
transfer				
Assigning the				1
agricultural				
decision				
Transferring				
the agricultural				
decision				
Receiving				
salaries				
Receiving				
retirement				
pensions				
Receiving end-				
of-service				
gratuity and				
vacation				
compensation				
Transferring				1
the salary				
Receiving				
bonuses				
Issuing salary				
certificates				
Receiving my				
entitlements				
Opening				1
accounts in				
compliance				
with Sharia				
regulations				
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	Closing and
	settling
	accounts
	Withdrawing
	from accounts
	Issuing ATM
	cards
	Issuing Sharia-
	compliant
	credit cards
	Receiving and
	disbursing
	transfers
	Cashing checks
	Issuing
	certified
	checks
	Issuing
	checkbooks
	Issuing bank
	statements
	Transferring
	from accounts
	Requesting
	Sharia-
	compliant bank
	loans
	Opening
	Sharia-
	compliant
	accounts
	Depositing into
	accounts
	Renewing
	subscriptions
	to safe deposit
	boxes
	Opening safe
	deposit boxes
	Subscribing to
	safe deposit
	boxes
	Requesting
	loan
	exemptions
I	



	Objecting to		
	checks		
	Updating data		
	Activating		
	accounts		
	Receiving		
	checks		
	Redeeming safe		
	deposit box		
	units		
	Reviewing		
	Rescheduling		
	installments		
	Requesting		
l	point-of-sale		
	devices		
	Requesting		
	bank		
	accreditation		
	Requesting		
	bank		
	guarantees		
	Subscribing to		
	initial public		
	offerings (IPOs)		
	in joint-stock		
	companies		
	Receiving		
	subscription		
	certificates		
	Purchasing		
	Sharia-		
	compliant		
	stocks		
	Selling Sharia-		
	compliant		
	stocks		
	Receiving stock		
	value		
	Receiving		
	dividends		
	Receiving		
	surpluses		
	-		
	Opening Sharia-		
	compliant		
L	Comptiant		



investment			
portfolios,			
managing,			
modifying, and			
canceling			
orders			
Subscribing to			
IPOs			
Buying stocks			
Selling stocks			
Redeeming			
investment			
fund units			
Transferring			
stocks from the			
portfolio			
Subscribing to			
Sharia-			
compliant			
investment			
fund units			
Managing			
investment			
portfolios			
Issuing debt			
certificates			
Liquidating			
investment			
portfolios			
Property	Buying, selling,	Property	Purchase
management	and transferring		Sale
	ownership of		Deed
	properties		transfer
		Lands	Purchase
			Sale
			Deed
			transfer
		Shares	Purchase
			Sale
	Mortgaging	Mortgage	
	properties	right	
		Release of	
		mortgage	
		Receipt	
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Issuing	Approving and		
commercial	signing		
documents	commercial		
	documents		
	Creating		
	commercial		
	documents		
	Cancelling		
	commercial		
	documents		
	Closing		
	commercial		
	documents		
Opening a shop			
Issuing health			
cards			
Converting			
agricultural			
land to			
residential			
Approaching			
the General			
Urban Planning			
Department			
Opening shops			
Issuing licenses			
Renewing			
licenses			
Cancelling			
licenses			
Transferring			
licenses			
Issuing building			
and renovation			
permits			
Land planning			
Issuing			
certificates of			
completion for			
construction			
Issuing fencing			
permits			
Issuing			
demolition			
permits			



Modifying the	Approving the	Changing	
contract of	decisions of the	the legal	
companies in	partners	entity	
which the	partitions	Increasing	
company is a			
		or	
partner		decreasing	
		capital	
		Accepting	
		the	
		transfer	
		and	
		purchase	
		of shares	
		Entry and	
		exit of	
		partners	
		Signing	
		the	
		partners'	
		decision to	
		merge	
	Liquidating the	Amending	
	company	the other	
		provisions	
		of the AOA	
	Converting the		
	company into an		
	institution		
Signing the			
lease			
agreement			
Creating a			
plan for the			
owned land			
Approaching			
Amana			
Converting			
agricultural			
land to			
residential			
Supervising			
construction			
Signing			
contracts with			
construction			
institutions			



contractors Participating in tenders and receiving forms  Judiciary Assigning lawyers Assigning lawyers Representation before notaries public Hearing lawsuits and responding to them Reconciliation Rejecting and accepting arbitration Rejecting and accepting conciliation Acknowledgment and denial Waiver Pleading Defense Claiming Litigation Using and implementing all services of the Ministry of Justice Delegating others to implement the electronic services of the Ministry of Justice	and		
in tenders and receiving forms  Judiciary  Assigning arbitrators  Assigning lawyers  Representation before notaries public  Hearing lawsuits and responding to them Reconciliation  Rejecting and accepting arbitration  Rejecting and accepting conciliation  Acknowledgment and denial  Waiver  Pleading  Defense  Claiming  Litigation  Using and implementing all services of the Ministry of Justice  Delegating others to implement the electronic services of the Ministry of Justice	contractors		
in tenders and receiving forms  Judiciary  Assigning arbitrators  Assigning lawyers  Representation before notaries public  Hearing lawsuits and responding to them Reconciliation  Rejecting and accepting arbitration  Rejecting and accepting conciliation  Acknowledgment and denial  Waiver  Pleading  Defense  Claiming  Litigation  Using and implementing all services of the Ministry of Justice  Delegating others to implement the electronic services of the Ministry of Justice	Participating		
forms  Judiciary  Assigning lawyers  Representation before notaries public  Hearing lawsuits and responding to them  Reconciliation  Rejecting and accepting arbitration  Rejecting and accepting conciliation  Acknowledgment and denial  Waiver  Pleading  Defense  Claiming  Litigation  Using and implementing all services of the Ministry of Justice  Delegating others to implement the electronic services of the Ministry of Justice			
forms  Judiciary  Assigning lawyers  Representation before notaries public  Hearing lawsuits and responding to them  Reconciliation  Rejecting and accepting arbitration  Rejecting and accepting conciliation  Acknowledgment and denial  Waiver  Pleading  Defense  Claiming  Litigation  Using and implementing all services of the Ministry of Justice  Delegating others to implement the electronic services of the Ministry of Justice	receiving		
arbitrators  Assigning lawyers  Representation before notaries public  Hearing lawsuits and responding to them Reconcilitation Rejecting and accepting arbitration  Rejecting and accepting conciliation  Acknowledgment and denial  Waiver Pleading Defense Claiming Litigation  Using and implementing all services of the Ministry of Justice  Delegating others to implement the electronic services of the Ministry of Justice			
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public Hearing lawsuits and responding to them Reconciliation Rejecting and accepting arbitration Rejecting and accepting conciliation Acknowledgment and denial Waiver Pleading Defense Claiming Litigation Using and implementing all services of the Ministry of Justice Delegating others to implement the electronic services of the Ministry of Justice		Representation	
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and responding to them  Reconciliation Rejecting and accepting arbitration Rejecting and accepting conciliation Acknowledgment and denial Waiver Pleading Defense Claiming Litigation Using and implementing all services of the Ministry of Justice Delegating others to implement the electronic services of the Ministry of Justice		public	
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Rejecting and accepting arbitration Rejecting and accepting conciliation Acknowledgment and denial Waiver Pleading Defense Claiming Litigation Using and implementing all services of the Ministry of Justice Delegating others to implement the electronic services of the Ministry of Justice		to them	
accepting arbitration  Rejecting and accepting conciliation  Acknowledgment and denial  Waiver  Pleading  Defense  Claiming  Litigation  Using and implementing all services of the Ministry of Justice  Delegating others to implement the electronic services of the Ministry of Justice		Reconciliation	
arbitration Rejecting and accepting conciliation Acknowledgment and denial Waiver Pleading Defense Claiming Litigation Using and implementing all services of the Ministry of Justice Delegating others to implement the electronic services of the Ministry of Justice		Rejecting and	
Rejecting and accepting conciliation  Acknowledgment and denial  Waiver  Pleading  Defense  Claiming  Litigation  Using and implementing all services of the Ministry of Justice  Delegating others to implement the electronic services of the Ministry of Justice		accepting	
accepting conciliation  Acknowledgment and denial  Waiver  Pleading  Defense  Claiming  Litigation  Using and implementing all services of the Ministry of Justice  Delegating others to implement the electronic services of the Ministry of Justice		arbitration	
conciliation  Acknowledgment and denial  Waiver  Pleading  Defense  Claiming  Litigation  Using and implementing all services of the Ministry of Justice  Delegating others to implement the electronic services of the Ministry of Justice		Rejecting and	 
Acknowledgment and denial  Waiver  Pleading  Defense  Claiming  Litigation  Using and implementing all services of the Ministry of Justice  Delegating others to implement the electronic services of the Ministry of Justice			
and denial  Waiver  Pleading  Defense  Claiming  Litigation  Using and implementing all services of the Ministry of Justice  Delegating others to implement the electronic services of the Ministry of Justice		conciliation	
Waiver Pleading  Defense Claiming Litigation Using and implementing all services of the Ministry of Justice  Delegating others to implement the electronic services of the Ministry of Justice			 
Pleading Defense Claiming Litigation Using and implementing all services of the Ministry of Justice Delegating others to implement the electronic services of the Ministry of Justice			
Defense  Claiming  Litigation  Using and implementing all services of the Ministry of Justice  Delegating others to implement the electronic services of the Ministry of Justice		Waiver	
Claiming  Litigation  Using and implementing all services of the Ministry of Justice  Delegating others to implement the electronic services of the Ministry of Justice			
Litigation  Using and implementing all services of the Ministry of Justice  Delegating others to implement the electronic services of the Ministry of Justice			
Using and implementing all services of the Ministry of Justice  Delegating others to implement the electronic services of the Ministry of Justice Services of the Ministry of Justice		Claiming	
implementing all services of the Ministry of Justice  Delegating others to implement the electronic services of the Ministry of Justice			
services of the Ministry of Justice  Delegating others to implement the electronic services of the Ministry of Justice		Using and	 
Ministry of Justice  Delegating others to implement the electronic services of the Ministry of Justice		implementing all	
Justice  Delegating others to implement the electronic services of the Ministry of Justice		services of the	
Delegating others to implement the electronic services of the Ministry of Justice			
others to implement the electronic services of the Ministry of Justice		Justice	
implement the electronic services of the Ministry of Justice			 
electronic services of the Ministry of Justice			
services of the Ministry of Justice		implement the	
Ministry of Justice			
Justice			
		Signing the loan	 
agreement, its		agreement, its	
amendments,			
appendices, and			
all related		all related	



documents, Signing the follow-up agreement, Signing the advisory agreement, Signing before a notary public regarding the industrial mortgage for pledging all company assets, Receiving the loan, Waiving the loan, Requesting loan exemption, Paying off the loan, Signing the documentary credit agreement Signing the collateral agreement to transfer obligations and amend the loan contract Signing the debt arrangement agreement for the company and partners lasuing, amending, and cancelling the waiver notice  Sale and deed transfer to the buyer Purchase, accepting the	1	Τ .	T	ı
follow-up agreement, Signing the advisory agreement, Signing before a notary public regarding the industrial mortgage for pledging all company assets, Receiving the loan, Waving the loan, Requesting loan exemption, Paying off the loan, Signing the documentary credit agreement Signing the collateral agreement Signing the agreement to transfer obligations and amend the loan contract Signing the debt arrangement agreement for the company and partners lesuing, amending, and canceling the waiver notice		documents,		
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advisory agreement, Signing before a notary public regarding the industrial mortgage for pledging all company assets, Receiving the loan, Waiving the loan, Requesting loan exemption, Paying off the loan, Signing the documentary credit agreement Signing the collateral agreement Signing the agreement to transfer obligations and amend the loan contract Signing the debt arrangement agreement for the company and partners  Issuing, amending, and canceling the waiver notice		agreement,		
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transfer to the buyer  Purchase,	Sale and deed			
buyer Purchase,				
Purchase,				
accepting the				
	accepting the			



	deed transfer,		
	and payment		
	of the price		
	Receiving		
	deeds		
	Leasing		
	Receiving the		
	rent		
	Signing lease		
	contracts		
	Renewing		•
	lease		
	contracts		
	Cancelling		•
	and		
	terminating		
	lease		
	contracts		
	Pledge		
	(mortgage)		
	Releasing the		
	pledge		
	Subdivision		
	and partition		
	Modifying		
	boundaries,		
	lengths, areas,		
	plot numbers,		
	maps, deeds,		
	dates, and		
	neighborhood		
	names		
	Sale		
	Accepting the		
	pledge		
	Updating		
	deeds and		
	entering them		
	into the		
	comprehensive		
	system		
	Selling the		
	share of		
	Purchasing		
	Purchasing the		1
	share of		
1.1			1



	Leasing		
	Modifying the		
	owner's name		
	and national ID		
	number in the		
	deed		
	Gift and deed		
	transfer		
	Accepting the		
	gift and deed		
	transfer		
	Waiving the		
	deficiency in		
	the area		
	Merging deeds		
	Accepting the		
	waiver and		
	deed transfer		
	Issuing a set of		
	replacement		
	deeds for lost		
	documents,		
	with details as		
	follows:		
	Issuing a set of		
	replacement		
	deeds for		
	damaged		
	documents,		
	with details as		
	follows:		
	Sale and deed		
	transfer to		
	heirs		
	Waiving the		
	share of		
	Proving the		
	construction		
	Issuing a		
	replacement		
	deed for		
	damaged		
	documents		
	For properties		
11	located		



Converting	
agricultural	
land to	
residential or	
industrial	
Entering into	
real estate	
investments	
Purchasing	
shares in real	
estate	
investments	
Selling shares	
in real estate	
investments	
Waiving the	
leased land	
Updating the	
deed and	
entering it into	
the	
comprehensive	
system	
Issuing a	
replacement	
deed for lost	
documents	
Converting	
agricultural	
land to	
residential	
Building the	
land	
Leasing the	
land	
Changing the	
legal entity of	
the company	
Converting the	
company from	
a limited	
partnership to	
a limited	
liability	
company	



Dividing		
shares among		
heirs and		
transferring		
them to their		
portfolios		

The Chairman of the Board may delegate (by written resolution) some of his authorities to other members of the Board or to third party to carry out specific tasks or actions. In cases where there is a Vice Chairman, the Vice Chairman shall act in the place of the Chairman during the latter's absence.

## Article (29) — Manner of Convening General Assemblies

- 1- The Shareholders' Ordinary or Special Assemblies shall be convened by convocation from the Board of Directors. The Board of Directors shall convoke a meeting of the General Assembly within 30 days if requested to do so by the Auditor, the Audit Committee, or a number of Shareholders representing at least 10% of the company's voting shares. The Auditor may invite the General Assembly to convene if the Board does not invite it within thirty (30) days of the date the Auditor's request.
- 2- The invitation for convening the General Assembly shall be announced with its date, place and agenda at least twenty-one (21) days prior to the time set for such meeting.

The invitation shall be published on the website of the Exchange and the Company's website. In addition, the Company may invite the General and Special Shareholders' Assemblies to convene using contemporary technologies means or notify the shareholders by registered mail sent to the addresses registered in the shareholders' register. A copy of the invitation and the agenda shall be sent to the Ministry of Commerce and the Capital Market Authority at the time of the announcement.

3- Shareholders holding no less than (10%) of the Company's shares that have voting rights are entitled to add one or more items to the agenda upon its preparation

### Manner of Convening General Assemblies

- 1- The shareholder's Ordinary or Special Assemblies shall be convened by convocation from the Board of Directors. The Board of Directors shall convoke a meeting of the General Assembly within (thirty) days from the date of a request to do so by the Auditor, the Audit Committee, or a number of Shareholders representing at least ten percent (10%) of the Company's capital voting shares. The Auditor may invite the General Assembly to convene if the Board does not invite it within thirty (30) days of the date the Auditor's request.
- 2- The request referred to in paragraph (1) of this Article must specify the matters to be voted thereon by the shareholders.
- 3- The invitation to convene the Assembly must be sent at least twenty-one (21) days prior to the scheduled date, in accordance with the provisions of the law, taking into account the following:

  a. Notifying shareholders by registered letters sent to their addresses recorded in the shareholder register, or publishing the invitation through modern technological means.

  b. Sending a copy of the invitation and the agenda to the Commercial Register, as well as to the Capital Market Authority if the company is listed on the stock market, on the same day the invitation is published.
- The invitation to the Assembly meeting must include at least the following: a. A statement of the right of the eligible shareholder to attend the meeting and their right to appoint a proxy of their choice, who is not a member of the Board of Directors. It must also specify the shareholder's right to discuss the topics listed on the agenda and to ask questions, as well as how to exercise their voting riahts. The meeting venue, date, time. and c. The type of Assembly, whether it is Ordinary or Special.



d. The meeting agenda, including the items requiring shareholder voting.

# Manner of Convening General Assemblies by the Audit Committee

The Shareholders' Ordinary or Extraordinary Assemblies shall be convened by convocation from the Board of Directors. The Board of Directors shall convoke a meeting of the General Assembly within 30 days if requested to do so by the Auditor, the Audit Committee, or a number of Shareholders representing at least 10% of the company's voting shares. The Auditor may invite the General Assembly to convene if the Board does not invite it within thirty (30) days of the date the Auditor's request.

### Article (33) - Voting Rights

Each Shareholder shall have one vote for each share held at the General Assemblies. Cumulative voting must be used when electing the Board of Directors. Each Shareholder may authorize another Shareholder, other than the members of the Board of Directors to attend the General Assembly, on his behalf.

### **Voting Rights**

The election of the Board of Directors' members shall be conducted through **Cumulative Voting**. Members of the Board of Directors are prohibited from participating in voting on assembly resolutions related to transactions and contracts in which they have a direct or indirect interest or that involve a conflict of interest.

### Voting

Each Shareholder shall have one vote for each share held at the General Assemblies. The Shareholder may authorize another Shareholder, other than the members of the Board of Directors, to attend the General Assembly, on his behalf.

# Article (36) - Chairing the General Assemblies and Preparing the Minutes

- The Shareholders' General Assembly meetings shall be chaired by the Board Chairman or, in his absence, the Vice-Chairman, or the Director designated by the Board from among its members in the absence of the Chairman and the Vice-Chairman. If none of the above is possible, the shareholders shall vote to designate a board member or any other person to chair the general assembly meeting
- 2 Minutes shall be written for the meeting showing the number of the Shareholders present in person or represented by proxy, the number of the shares held by each, whether of

# Preparing the Minutes of the General Assemblies

Minutes shall be written for the meeting showing the number of the Shareholders present in person or represented by proxy, the number of the shares held by each, whether of the principal or the agent, the number of votes attached to such shares, the resolutions adopted at the meeting, the number of votes assenting or dissenting to such resolutions and a comprehensive summary of the discussions that took place at the meeting. Such minutes shall be regularly recorded after each meeting in a special register to be signed by the chairman of the Assembly, the Secretary and the canvasser.

### Chairing the General Assemblies

The Shareholders' General Assembly meetings shall be presided over by the Board Chairman or, in his absence, the Vice-Chairman, or the Director designated by the Board from



the principal or the agent, the number of votes attached to such shares, the resolutions adopted at the meeting, the number of votes assenting or dissenting to such resolutions and a comprehensive summary of the discussions that took place at the meeting. Such minutes shall be regularly recorded after each meeting in a special register to be signed by the chairman of the Assembly, the Secretary and the canvasser.

among its members in the absence of the Chairman and the Vice-Chairman.

### Article (40) - Committee Reports

# The report of the Audit Committee shall include details of its performance, its competencies and duties stated in the Regulations, provided that the report contains its recommendations and opinion on the adequacy of the internal and financial control systems and risk management systems in the Company. The Board shall make available sufficient copies of the audit committees' report at the Company's head office, and publish them on the Company's and the Exchange's websites when publishing the invitation to convene the General Assembly, to enable shareholders to get a copy thereof. Summary of the report shall be read at the General Assembly.

### Article (50) - Company Expiration

Immediately upon the expiry of its term of existence, the Company shall be liquidated, and shall retain its legal personality to the extent needed for liquidation. Liquidation shall be made pursuant to a resolution by the Extraordinary General Assembly whose resolution shall appoint the liquidator and specify his powers and fees in addition to the restraints on his powers and the duration needed for liquidation. The duration of voluntary liquidation shall not exceed five years and may not be extended except with a judicial order. Besides, the powers of

### **Committee Reports**

The report of the Audit Committee must include details of its performance of the duties and responsibilities specified in the Corporate Governance Regulations issued by Capital Market Authority, including its recommendations and opinions regarding the sufficiency of the Company's internal control system, financial controls, and risk management. The Board of Directors must deposit sufficient copies of the Audit Committee's report at the company's headquarters and publish thereof on the company's website as well as the Saudi Stock Exchange (Tadawul) website, when publishing for the General Assembly, in order to enable shareholders who wish to obtain a copy of the report. A summary of the report shall be read during the General Assembly.

### **Company Expiration**

The company shall be dissolved for any of the reasons set forth in Article (243) of the Companies Law. Upon dissolution, the company shall enter the liquidation phase in accordance with the provisions of Chapter Twelve of the Companies Law. If the company is dissolved and its assets are insufficient to settle its debts, or if it is insolvent according to the Bankruptcy Law, it must submit a request to the competent judicial authority to initiate any of the liquidation procedures under the Bankruptcy Law.



the Board of Directors shall cease upon the Company's winding up. However, the Board of Directors shall remain responsible for the management of the Company and shall be considered as liquidators for third parties until liquidator is appointed. The Shareholders' Assemblies shall remain through the liquidation period and shall maintain their competencies to the extent that they do not interfere with the competencies of the liquidator. During the liquidation period, a shareholder shall continue to have access to company documents, as permitted in Companies Law or the company's articles of association.

### Article (51) - The Companies Law

The Companies Law shall apply to all other matters not specifically provided for herein.

### **Concluding Provisions**

The company shall be subject to the applicable laws in the Kingdom of Saudi Arabia.

Any provision that contradicts the provisions of the Companies Law in this bylaws shall be disregarded, and the relevant provisions of the Companies Law shall apply. Any matters not covered by the provisions of this bylaws shall be governed by the Companies Law and its executive regulations.

The founders acknowledge the accuracy of the information and provisions set forth herein and confirm that they comply with the provisions of the Companies Law issued by Royal Decree (M/132) dated 1/12/1443 AH and its executive regulations. They also affirm that all requirements and instructions issued by the Ministry of Commerce in accordance with the law have been met, and the founders shall bear responsibility for any legal and financial consequences that may arise therefrom. Furthermore, the founders are aware of the Ministry's right to take necessary legal actions in case of any violations or contradictions in the provisions of the bylaws.

# Article (52) – Publication of Incorporation Document

This Incorporation Document shall be filed and published in accordance with the Companies Law and its Implementing Charters.

### **Concluding Provisions**

The company shall be subject to the applicable laws in the Kingdom of Saudi Arabia.

Any provision that contradicts the provisions of the Companies Law in this bylaws shall be disregarded, and the relevant provisions of the Companies Law shall apply. Any matters not covered by the provisions of this bylaws shall be governed by the Companies Law and its executive regulations.

The founders acknowledge the accuracy of the information and provisions set forth herein and confirm that they comply with the provisions of the Companies Law issued by Royal Decree (M/132) dated 1/12/1443 AH and its executive regulations. They also affirm that all requirements and instructions issued by the Ministry of Commerce in accordance with the law have been met, and the



founders shall bear responsibility for any legal and financial
consequences that may arise therefrom. Furthermore, the founders
are aware of the Ministry's right to take necessary legal actions in
case of any violations or contradictions in the provisions of the
bylaws.